

Queensferry High School



Senior Leadership Team - Remits

Session 2022-23

	Craig Downie <i>Head Teacher</i>	Natalie Honeyford <i>Depute Headteacher</i>	Michelle Gordon <i>Depute Headteacher</i>	Kevin Thomas <i>Depute Headteacher</i>	Ben Lewis <i>Depute Headteacher</i>	Marie Sochaj <i>Business Manager</i>
LINKS	DHTs Business Manager	PSL Dundas English & Literacy Modern Languages Social Subjects	PSL Rosebery PSL & Sfl Lead WBH & ESB Lead	PSL Hopetoun Science Expressive Arts Health & Wellbeing	PSL Forth Maths & Numeracy Technologies	Support Staff
WHOLE SCHOOL RESPONSIBILITIES	School Improvement Raising Attainment Results Analysis Staffing Recruitment HMIE School Evaluation Parent Council School Calendar School Publications School Improvement Plan Standards & Quality Report School Policies Resource/ Finance WTA	SQA & Prelims Curriculum Learning & Teaching PRD & CLPL (Teacher Charter) CAT Days & In SET Assemblies/Shared Calendar Regent - NQT & Students Positive Behaviour Literacy across learning Staff Voice / Wellbeing	Equity Inclusion & Wellbeing Attendance Equalities - UNCRC/ RRS/ LGBTQ+ charter Enrolments & Placing Requests Child Protection Mental Health & Wellbeing School Counsellor ASL / EP Partnership Primary Transition Link Fire Evacuation Community Council	Positive Destinations 16+/ DYW College/ University Course Choice Skills Academies School Timetable Monitoring & Tracking Class Charts Mentoring/ Interventions Reporting/ Parents Evening Outdoor Learning & Sustainability Parental Engagement/ Parent Council School Transport STEM across learning	Raising Attainment Strategy Results Analysis SNSA ICT/ Empowered Learning School Website/ Social Media S3 Profiling Quality Assurance Celebrating Success Pupil Voice Charities Numeracy across learning	DSM Finance Human Resources Recruitment Absence Management Class Cover Health & Safety Covid Restrictions FM Link SEEMIS Data Protection ScotXed Staff Census
EVENTS	Curricular Information Evenings Inter House Competition	Curricular Information Evenings Inter House Competition	Primary Transition Events	Sponsored Walk Family Learning	Award Ceremonies S6 Graduation / Events	Trips/Excursions